



CROSSROADS

UPFRONT MINISTRY

Connecting people to God and to one another

Requirements

Dress

The Do's

Ministry Directors: Bret and Michelle Gibson – 817-557-227; michelle.gibson@crossroadschristian.org

First Connections in UpFront:

Serving times for Greeters, Check In, Parking Lot and Golf Carts are:

a) Greeter

Priority: Welcome everyone with a warm smile, a handshake and hello. Break the ice with guests; introduce them to a host who will walk them to the Welcome Center/check in area.

b) Check In Host

Priority: Welcome guests and members and check-in families for all services/activities they are attending. Ensure guest(s) complete a connection card and notify your Coordinator you need a host. Be helpful!

c) Parking Lot Host

Priority: Assist and direct guests and members as they pull onto Crossroads' campus. Welcome guests and members with a warm smile and good directions into the building as they step out of their car.

d) Golf Cart

Priority: Assist and direct guests and members with transportation to the building. Concentrate on parking lots farthest from the building, but assist elderly or handicapped when needed. Be friendly and engage passengers. Communicate with Parking Lot Team and Coordinators when bringing in a first time guest.

e) Usher

Priority: Greet guests and hand out programs or help seat guests, as well as serve communion. Be observant and look for ways to serve our people before, during and after worship. More detailed information will be provided by the Usher Director.

f) Auditorium Greeter

Priority: Greet everyone as you move around the Auditorium. Answer questions and build relationships. If you meet a guest, invite them to one of the Get Connected counters after service to receive a guest packet and the gift we have for them.

Serving times:

g) Communion Preparation

Priority: Help prepare communion to allow all of our guests and members to observe the Lord's Supper.

Serving times:

h) Communion Trays

Priority: Clean the trays once a month and put in new cups to prepare the trays to be used on Sunday morning.

i) Food Services

Priority: Welcome everyone with a smile and hello! Ensure food areas are clean and stocked. Be friendly and helpful. More detailed information will be provided by the Food Services Director.

Serving times:

Next Connections:

Serving times for Hosts and Welcome Center Hosts are:

a) Host or Hostess

Priority: Walk with guests and members to help them find their way around so they feel welcome and comfortable! Direct guests to complete a connection card, give them a guest packet and answer questions. Invite guests to one of the Get Connected counters after service to receive the gift we have for them.

Prerequisite: Serve as a Greeter.

b) Welcome Center Host

Priority: Read communication sheet and be prepared for sign ups, registration and first time guests. Welcome guests, answer questions, ask about their experience and let them know we're glad they're here. While giving them their gift and guest packet (if they don't have one), confirm that they've completed a 1st Impression card. If not, ask them to. If you can't answer a question, ask your Coordinator or make note of the question, and include their name and phone number, so we can follow up.

Prerequisite: Serve as a Greeter or Check In Host.

c) Data Entry Team

Priority: Input information from connection cards into Crossroads' database.

Serving Time:

Prerequisite: Serve as a Check In Host.

d) Team Leaders (Floor Captain, Section Leader and Coordinator) – Ensure all positions in your area have the necessary volunteers and that your area is flowing smoothly. Actively identify candidates to serve with you, including someone to mentor and disciple as your back up for when you need to be out. Choose established team members to train new team members.

Serving Time:

Prerequisite: Serve with UpFront Ministry for a minimum of six months. Lobby Coordinators must also be cross-trained as a greeter, host, check-in host, and welcome center host.

Do not neglect to show hospitality to strangers, for thereby some have entertained angels unawares. Hebrews 13:2

'And you shall love the Lord your God with all your heart and with all your soul and with all your mind and with all your strength.' The second is this: 'You shall love your neighbor as yourself.' There is no commandment greater than these. Mark 12:30-31

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