

Executive Pastor Job Description

The role of the Executive Pastor (XP) is to oversee the Business, facility and under Next Generation strategies of ARISE Assembly of God. This will require a firm grasp of the beliefs, values and strategy of ARISE Assembly and the ability to align staff and key leadership teams with its mission, vision, and values. The XP will lead people to a genuine sense of belonging, involvement and spiritual growth by meeting people where they are and leading them to next steps. The XP will facilitate church and personal growth through fostering a Wednesday night experience, creating a welcoming atmosphere for ministries and outside organizations using our facilities, participating on the Executive Committee of the staff, overseeing staff assigned through the Executive Committee, and creating calendar and budgeting systems that lead the church into and through the church's vision as laid out by the Lead Pastor. These ministry functions include discipleship, evangelism, ministry, service and worship.

The Executive Pastor will report to the Lead Pastor.

The Executive Pastor will be responsible for the following:

1. **Preaching/Teaching/Modeling Biblical Priorities:** Responsible for upholding Biblical priorities and core values of ARISE Assembly of God as well as Preaching and Teaching as needed. The XP should represent a growing personal relationship with Christ. The XP models a strong relationship with their family (spouse/children). The XP strives to fulfill their purpose in life and ministry while demonstrating integrity in words, relationships and actions. These objectives are accomplished by:

- Committing to a daily quiet-time with God
- Participating in some form of accountability relationship
- Setting appropriate boundaries to protect character, integrity, and family
- Developing personal evangelism opportunities within and outside the church
- Supporting the ministries of ARISE by tithing
- Adhering to and encompassing the qualities and character required of ARISE employees

WINS:

- When you can say "do as I do not as I say."
- When a church attendee wants to have lunch or coffee to learn from you or become more like you.

- When you can say as Paul did, “follow me as I follow Christ”

2. Oversight of selected staff and their ministries

- Oversee Children’s Pastor, Youth Pastor, Custodial team, and Administrative Assistant team.
- Meet with each group at least once per week, meeting with the Pastoral staff in one-on-ones as well as group staff meetings.
- Review each department quarterly based on smart goals giving consistent encouragement and insight for each staff member to get better.

Wins:

- Have a healthy environment where growth is a natural outcome.

3. Oversight and Execution Wednesday Mid-Week Oasis: Responsible for creating a weekly Wednesday evening experience that would lead people to experience God in unique and inviting ways through worship, teaching/preaching, fun, relational time, and time with God:

- Leading, equipping and empowering the leaders of Arise Kids Jr, Arise Kids, Arise Youth, Arise College and Career, and Group Leaders.
- Crafting the strategy for Wednesday nights to follow the overall vision of creating community within the church.
- Working with the Connections Pastor to craft a group strategy.
- Arranging the order of service for Wednesday night including Guest Missionaries, and other special events.

Wins:

- When 50% of our church or more comes to MWO
- When someone in our church takes a step in their walk toward Christ because of the teaching in MWO
- When MWO attendance leads a family to more consistent Sunday attendance.

4. Finance and Calendar oversight: Manage the church Calendar and Budget creating healthy systems to accomplish the vision of the church and provide monetary and space resources to accomplish ministry.

- Create and implement a healthy financial process in which the monetary needs of the church are managed, income and expenses are monitored and adjusted, and capital is prepared to accomplish vision.
- Oversee the Calendar and use of the facility(ies) ensuring that the building is booked in a healthy way giving preference to ministry leaders within our church.

Wins:

- When we have enough capital set aside to accomplish vision that arises.
- When we have a year in the black due to healthy financial management.
- When ministry leaders understand and participate in a healthy budgeting process that leads to vision being expanded and accomplished.
- When the financial and calendar systems of the church make ministry easier.
- When the Calendar has a healthy balance of ministry, community, and rental events that provide a place for our people to build relationships with God, each other, and the community as well as providing exposure for our church within the community.

5. Oversight of Facilities

6. All other ministries and tasks assigned by the Lead Pastor